

ANNEX A

List of general stationary and office material

NOTE: The items shall be clearly marked and accompanied by a description as indicated in the tender specifications

GROUP		DESCRIPTION		Attach a SAMPLE or COLOUR PICTURE, as specified
Paper / papir	1	Business paper A4 (210 x 297 mm) 80 g/m2 white, for inkjet, laser and colour laser printers and copying machines, 500 pieces in a package	Fotokopirni papir A4 (210 x 297 mm) 80 g/m2 bel, za inkjet, laserske in barvne laserske tiskalnike ter kopirne stroje, 500 listov v zavitku	SAMPLE
	2	Business paper A3 80 g/m2 white ream, for inkjet, laser and colour laser printers and copying machines, 500 pieces in a package	Fotokopirni papir A3 80 g/m2 bel, za inkjet, laserske in barvne laserske tiskalnike ter kopirne stroje, 500 listov v zavitku	SAMPLE
	3	Business colour paper A4 (210 x 297 mm) 80 g/m2 for inkjet, laser and colour laser printers and copying machines, 500 pieces in a package, available in various colours	Fotokopirni barvni papir A4 (210 x 297 mm) 80 g/m2, za inkjet, laserske in barvne laserske tiskalnike ter kopirne stroje, 500 listov v zavitku, v različnih barvah	SAMPLE
Folders and binders / mape in registratorji	4	Plastic folder type L transparent, dimension: 23 x 32 cm, enobarvna, available in various colours	Mapa PVC L prozorna, dimenzija 23 x 32 cm, enobarvna, v različnih barvah	SAMPLE
	5	Plastic folder type U transparent, dimension: 22 x 30 cm	Mapa PVC U prozorna, dimenzija 22 x 30 cm	SAMPLE
	6	Carton folder A4, with flaps and rubber band, single colour, available in various colours	Mapa prešpan A4, z zavihki in z elastiko, enobarvna, v različnih barvah	SAMPLE
	7	Plastic folder A4, transparent cover, with binder wire, single colour, available in various colours	Mapa PVC A4 s sponko, prozorna sprednja stran, enobarvna, v različnih barvah	SAMPLE
	8	Plastic folder A4 with clip patent to store up to 30 sheets of paper without punching, with a spring clip, transparent front, single colour, available in various colours	Mapa PVC A4 s klip patentom, za shranjevanje do 30 listov papirja brez luknjanja, z vzmetno ali nihalno sponko, prozorna sprednja stran, enobarvna, v različnih barvah	SAMPLE
	9	Paper folder A4, single colour, available in various colours	Papirni ovoj za spise A4, enobarvni, v različnih barvah	SAMPLE
	10	Paper folder A4, type L, with a window on the front, single colour, available in various colours	Papirni ovoj za spise A4, tip L, z okencem na sprednji strani, enobarvni, v različnih barvah	SAMPLE
	11	Signature folder, thin, 10 to 12 inner pages, with hard covers, blue	Mapa podpisna, tenka, 10-12 notranjih strani, trde platnice, modra	SAMPLE
	12	Signature folder, thick, 18 to 24 inner pages, with hard covers, blue	Mapa podpisna, debela, 18-24 notranjih strani, trde platnice, modra	SAMPLE
	13	Free standing binder from cardboard, with metal mechanism, A4, narrow, with a window for replacable label, in various colours	Samostoječ registrator A4, ozek, z navarjenim okencem za zamenljivo etiketo, v različnih barvah	SAMPLE
	14	Free standing binder from cardboard, with metal mechanism, A4, wide, with a window for replacable label, in various colours	Samostoječ registrator A4 široki, z navarjenim okencem za zamenljivo etiketo, v različnih barvah	SAMPLE
Envelopes / kuverte	15	Kraft paper bubble bag, dimension: 18 x 26 cm (inner dimension)	Vrečka obložena, dimenzija: 18 x 26 cm (notranja mera)	PICTURE
	16	Kraft paper bubble bag, dimension: 30x44 cm (inner dimension)	Vrečka obložena, dimenzija: 30 x 44 cm (notranja mera)	PICTURE
	17	Archive box with a top, for archiving binders and folders, dimension: 425 mm x 330 mm x 290 mm, from cardboard	Arhivska škatla s pokrovom za arhiviranje registratorjev in map, dimenzija: 425 mm x 330 mm x 290 mm, iz lepenke	PICTURE
Labels / nalepke	18	Universal quick peel labels, white, on the A4 insert sheets, dimension 105x37 mm, rectangular corners, for inkjet, laser and colour laser printers, copying machines	Univerzalne samolepilne etikete - nalepke, bela barva, na listu A4, dimenzija nalepke 105 x 37 mm, pravokotna, za inkjet, laserske in barvne laserske tiskalnike ter fotokopirne stroje	PICTURE

GROUP		DESCRIPTION		Attach a SAMPLE or COLOUR PICTURE, as specified
Labels / nalepke	19	Universal quick peel labels, white, on the A4 insert sheets, dimension 70x29,7mm, rectangular corners, for inkjet, laser and colour laser printers, copying machines	Univerzalne samolepilne etikete - nalepke, bela barva, na listu A4, dimenzija nalepke 70 x 29,7 mm, pravokotna, za inkjet, laserske in barvne laserske tiskalnike ter fotokopirne stroje	PICTURE
Sticky notes and pads / Post it nalepke	20	Index sticker coloured (post it index), dimension: 25,4 mm x 43,2 mm), in various colours	Blok slep zastavice ozke (post it index), dimenzija: 25,4 mm x 43,2 mm, v različnih barvah	SAMPLE
	21	Index sticker with sign icon and pointer, dimension: 25,4 mm x 43,2 mm)	Blok slep zastavice ozke s puščico in znakom za podpis, dimenzija: 25,4 mm x 43,2 mm	SAMPLE
	22	Sticky notes, dimension: 75x75 mm/450 notes	Blok slep, dimenzija: 75x75 mm/450 lističev	SAMPLE
	23	Sticky notes, dimension: 51x38 mm (100 notes, 3 pieces), yellow	Blok slep, dimenzija: 51x38 mm (100 lističev, 3 kosi), rumena	SAMPLE
	24	Sticky notes, dimension: 127x75 mm/100 notes, yellow	Blok slep, dimenzija: 127x75 mm/100 lističev, rumena	SAMPLE
Dividers / pregradni (ločilni) kartoni	25	Divider, punched, dimension: 22,5x10 cm, 10 part; in various colours	Pregradni karton, dimenzija: 22,5x10 cm, 10 kartonov, v različnih barvah	SAMPLE
	26	Divider, punched, dimension: 22,5x10 cm, 100 part; colour: yellow	Pregradni karton, dimenzija: 22,5 x 10 cm, 100 kartonov, barva: rumena	SAMPLE
	27	Divider, punched, dimension: A5 / 16x23 cm, 10 part; in various colours	Pregradni karton A5, dimenzija: 16 x 23 cm, 10 kartonov, v različnih barvah	SAMPLE
	28	Divider, punched, dimension: A5 / 16x23 cm, 100 part; colour: yellow	Pregradni karton A5, dimenzija: 16 x 23 cm, 100 kartonov, barva: rumena	SAMPLE
	29	Divider, punched, with indexes tabs from 1 to 12, dimension: A4 / (12-part), from colour paperboard	Pregradni karton A4, z listi od 1 do 12 (12 delni), iz barvnega kartona	SAMPLE
Tape and rope / Selotejp in vrv	30	Invisible tape for office, dimension: 19 x 33 mm, invisible when applied, can be written on, does not ghost when photocopied	Selotejp, dimenzija: 19 x 33 mm, neviden ob nanosu, se lahko piše nanj, neviden pri kopiranju	SAMPLE
	31	Clear tape, dimension: 24 mm x 66 m, transparent	Selotejp, dimenzija: 24 mm x 66 m, prozoren	SAMPLE
	32	Clear tape, dimension: 19 mm x 33 m, transparent	Selotejp, dimenzija: 19 mm x 33 m, prozoren	SAMPLE
	33	Packaging tape polypropylen brown, dimension: 48mm x 66m, for securing cases and cartons	Rjav selotejp za pakiranje, dimenzija: 48 mm x 66 m (za zaščito škatel/kartonov)	SAMPLE
Pens and pencils / Kemični svinčniki in svinčniki	34	Ball pen blue	Kemični svinčnik moder	SAMPLE
	35	Ball pen red	Kemični svinčnik rdeč	SAMPLE
	36	Ball pen black	Kemični svinčnik črn	SAMPLE
	37	Fine liner, thickness: 0,4 mm, in blue, red, black, etc.	Kemični svinčnik (fine liner), debelina: 0,4 mm, v modri, rdeči, črni, itn.	SAMPLE
	38	Roller Ball, in blue, black and red	Roller kemični svinčnik, moder, črn in rdeč	SAMPLE
	39	Blacklead pencil HB	Svinčnik HB	SAMPLE
	40	Blacklead pencil HB with a rubber on top	Svinčnik HB z radirko	SAMPLE
	41	Mechanical pencil with push button and a container for at least 3 full-length leads 0,5 mm	Svinčnik na minico, premik grafitnega vložka s pritiskom na gumb, z rezervarjem za vsaj 3 dolge mince 0,5 mm	SAMPLE
	42	Lead for mechanical pencils 0,5 mm	Mince za tehnične svinčnike 0,5 mm	PICTURE
Markers / flomastri	43	Marker permanent two sided, with extra fine and fine tip, dvostranski, water resistant with alcohol type ink, green	Flomaster permanent dvostranski, z zelo tanko in tanko konico, vodoobstojeen z alkoholnim črnilom, zelen	SAMPLE
	44	Textmarkers/highlighters, fluorescent colour, a set of 4 colours	Signir/označevalnik teksta, florescentne barve, set 4 barvah	SAMPLE
	45	Whiteboard markers, non-permanent, erasable, in a set of 4 colours	Označevalec za magnetno tablo (whiteboard markerji), v setu 4 barv	SAMPLE

GROUP		DESCRIPTION		Attach a SAMPLE or COLOUR PICTURE, as specified
Staples, staplers and paper clips / sponke in spenjači	46	Staple no. 24/6, up to 25 pages	Sponke št. 24/6, do 25 strani	PICTURE
	47	Staple no. 23/10, max. 7 mm, up to 70 pages	Sponke št. 23/10, max. 7 mm, do 70 strani	PICTURE
	48	Paper clip no. 2, zinc plated antirust, 100 pieces per package	Papirna sponka št. 2, prevlečena s cinkom, nerjaveča, 100 kosov v škatlici	PICTURE
	49	Paper clip no. 4, zinc plated antirust, 100 pieces per package	Papirna sponka št. 4, prevlečena s cinkom, nerjaveča, 100 kosov v škatlici	PICTURE
	50	Paper clip no. 6, zinc plated antirust, 100 pieces per package	Papirna sponka št. 6, prevlečena s cinkom, nerjaveča, 100 kosov v škatlici	PICTURE
	51	Binder clip 19 mm black, 1/12 pieces	Ščipalke klip 19 mm črne 1/12 kom	PICTURE
	52	Binder clip 25 mm black, 1/12 pieces	Ščipalke klip 25 mm črne 1/12 kom	PICTURE
	53	Binder clip 32 mm black, 1/12 pieces	Ščipalke klip 32 mm črne 1/12 kom	PICTURE
Presentation material / izdelki za prezentacije	54	Plastic binding spiral, diameter: 12 mm, 75 to 100 pages, blue	Plastična špirala, premer 12 mm, 75 do 100 strani, modra	SAMPLE
	55	Plastic transparency film A4, thickness: 0,20 mm	Plastična folija A4, prozorna, debelina: 0,20 mm	SAMPLE
	56	Carton A4, with relief, for a back cover, blue	Karton A4, reliefni za platnice, modra	SAMPLE
Notepads / zvezki	57	Notebook lined, A5, soft covers, with a spiral, 80 to 100 pages, one colour, available in various colours	Zvezek črtast, A5, mehke platnice, s špiralo, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	58	Notebook lined, A4, soft covers, with a spiral, with two holes on the left side, 80 to 100 pages, one colour, available in various colours	Zvezek črtast, A4, mehke platnice, s špiralo, z dvema luknjama ob levem robu, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	59	Notebook lined, A4, soft covers, without a spiral, with two holes on the left side, 80 to 100 pages, one colour, available in various colours	Zvezek črtast, A4, mehke platnice, brez špirale, z dvema luknjama ob levem robu, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	60	Notebook lined, A5, hard covers, 80 to 100 pages, one colour, available in various colours	Zvezek črtast, A5, trde platnice, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	61	Notebook lined, A4, hard covers, 80 to 100 pages, one colour, available in various colours	Zvezek črtast, A4, trde platnice, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	62	Notebook squared, A5, soft covers, with a spiral, 80 to 100 pages, one colour, available in various colours	Zvezek kvadratki, A5, mehke platnice, s špiralo, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	63	Notebook squared, A4, soft covers, with a spiral, 80 to 100 pages, one colour, available in various colours	Zvezek kvadratki, A4, mehke platnice, s špiralo, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	64	Notebook squared, A4, soft covers, without a spiral, with two holes on the left side, 80 to 100 pages, one colour, available in various colours	Zvezek kvadratki, A4, mehke platnice, brez špirale, z dvema luknjama ob levem robu, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	65	Notebook squared, A5, hard covers, 80 to 100 pages, one colour, available in various colours	Zvezek kvadratki, A5, trde platnice, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	66	Notebook squared, A4, hard covers, 80 to 100 pages, one colour, available in various colours	Zvezek kvadratki, A4, trde platnice, 80 do 100 listov, enobarven, na voljo v različnih barvah	SAMPLE
	67	A5 telephone index book, hard cover, one colour, available in various colours	Zvezek A5, za telefonski imenik, trda platnica, enobarven, na voljo v različnih barvah	SAMPLE

GROUP		DESCRIPTION		Attach a SAMPLE or COLOUR PICTURE, as specified
Other / ostalo	68	Stapler medium, up to 30 pages, blue	Spinjač srednji, do 30 strani, moder	SAMPLE
	69	Stapler big, up to 100 pages	Spinjač velik, do 100 strani	PICTURE
	70	Staple remover, plastic casing in black	Odstranjevalec sponk, plastično ohišje črne barve	SAMPLE
	71	Hole puncher up to 30 pages	Luknjač do 30 strani	SAMPLE
	72	Hole puncher up to 60 pages	Luknjač do 60 strani	SAMPLE
	73	Paper clip holder	Stojalo za papirne sponke	SAMPLE
	74	Metal pen holder, in silver colour	Kovinsko stojalo za pisala, v srebrni barvi	SAMPLE
	75	Tape dispenser for scotch tape dimension 24 x 66	Stojalo za selotejp dimenzije 24x66	SAMPLE
	76	Tape dispenser small	Stojalo za selotejp majhen	SAMPLE
	77	Plastic ruler, 30 cm, transparent	Ravnilo PVC 30 cm transparent	SAMPLE
	78	Business card holder with pockets for business cards, rotating, for up to 400 business cards, with separable sheets from A to Z, size of a pocket: 104 x 72 mm, in silver/blue colour	Stojalo za vizitke z žepki, vrtljivo stojalo, za shranjevanje do 400 vizitk, z ločilnimi listi od A do Z, dimezija žepka: 104 x 72 mm, v srebrno/modri barvi	SAMPLE
	79	Insertion pages for phone numbers, for the rotating business card holder	Vložni lističi za telefonske številke za vrtljivo stojalo za vizitke	SAMPLE
	80	Insertion pocket for business cards for the rotating business card holder	Vložni žepki za vizitke za vrtljivo stojalo za vizitke	SAMPLE
	81	Stainless steel scissors	Škarje iz nerjavečega jekla	SAMPLE
	82	Letter opener, metal	Odpiralo za pisma, kovinsko	SAMPLE
	83	Pencil sharpener, classic	Šilček, navaden	SAMPLE
	84	Pencil eraser	Radirka	SAMPLE
	85	Cleaning cloths in a twin pack (wet and dry) for screens, notebooks	Čistilni robčki za mokro in suho čiščenje za zaslone, prenosne računalnike	SAMPLE
	86	Correction pen	Korekturno pisalo	SAMPLE
	87	Correction tape	Korektura miška	SAMPLE
	88	Correction fluid 20 ml	Korekturna tekočina 20 ml	SAMPLE
	89	Tube glue, extra strong, fast drying	Lepilo, sekundno	SAMPLE
	90	Transparent plastic badge with a clip, dimension: 90 x 56 mm	Priponka - tablica (s sponko), dimanzija: 90 x 56 mm	SAMPLE
	91	Plexiglas table name stand, transparent, inscription is visible from both sides, dimension of inscription on one side: 297 x 105 mm, with inner mounting tabs on both sides	Pleksi namizno imensko stojalo, transparent, napis viden na obeh straneh, dimenzija napisa na eni strani: 297 x 105 mm, notranji zavihki za pritrditev vstavljenega napisa na obeh straneh	SAMPLE
	92	PVC plastic badge holder, transparent, inner dimension: 86 x 54 mm, with holder's eye	PVC plastični nosilec za kartico, trda plastika, transparent, notranja dimenzija: 86 x 54 mm, z ušeskom za držalo	SAMPLE
	93	Jojo pull-cord, with PVC clip for attaching a card	Jojo izvlečna vrvica, PVC zaponka za pritrditev kartice	SAMPLE
	94	A4 paper cassette - writing stacker, possibility to assemble cassettes, approx. dimension: 27 x 32 x 6 cm (WxDxH), single colour	Kaseta za papir A4 - pisemski odlagalnik, možnost sestavljanja predalnikov, okvirna dimenzija: 27 x 32 x 6 cm (ŠxGxV) enobarvna	SAMPLE
	95	Desktop calculator on solar/battery, 12 digit, approx dimension: W x D x H: 118 x 170 x 35 mm	Namizni kalkulator na sončno napajanje in na baterijo, 12 mestni, okvirna dimenzija: Š x D x V: 118 x 170 x 35 mm	SAMPLE