



**11<sup>th</sup> ACER Administrative Board meeting**  
**Wednesday, 5. December 2012, 9.00 – 16.00**  
 ACER, Trg republike 3, 1000 Ljubljana

**DRAFT AGENDA V4**

Agenda Topics	Accompanying documents	Rapporteur
<p><b>Opening</b></p> <p>1. Approval of the agenda</p> <p>2. Minutes of the 10<sup>th</sup> Administrative Board meeting</p>	<p>Doc 1 for approval</p> <p>Doc 2 for approval</p>	<p>AB Chair</p> <p>AB Chair</p>
<p><b>Presentation</b></p> <p>3. Presentation of the results of the Agency external assessment</p>	<p>Oral update</p>	<p>ACER Director/Consultant</p>
<p><b>Reporting on developments</b></p> <p>4. Report on the written procedure on implementation of teleworking</p> <p>5. Report on ACER developments (including REMIT, monitoring pursuant to Art. 11 Regulation (EC) No 713/2009, and on the activities of the Board of Regulators)</p>	<p>Oral update</p> <p>Oral update</p>	<p>ACER Director</p> <p>ACER Director BoR Chair</p>
<p><b>General ACER work</b></p> <p>6. Note regarding the budgetary implications on the ACER Work Programme 2013</p>	<p>Oral Update</p>	<p>AB Chair/ACER Director</p>

Agenda Topics	Accompanying documents	Rapporteur
7. ACER external communication guidelines	Doc 3 for approval	ACER Director
8. Conflict of Interest policy guidelines	Doc 4 for approval	ACER Director
9. New ACER Premises – Update on the process	Oral update	ACER Director
<b>Administration (HR)</b>		
10. Decision AB n° [XX]/2012 regarding ACER administrative inquiries and disciplinary procedures (*)	Doc 5 for adoption	ACER Director
11. Decision AB n° [XX]/2012 on the Policy on Protecting the Dignity of the Person and Preventing Psychological Harassment and Sexual Harassment (*)	Doc 6 for adoption	ACER Director
12. Decision AB n° [XX]/2012 on Outside Activities and Assignments	Doc 7 for adoption	ACER Director
13. Report on the outside activities of the Director in 2012 and Permission to the Director to engage in academic cooperation with the Florence School of Regulation in 2013	Doc 8 for consideration Doc 9 for consideration Doc 10 for adoption	AB Chair/ACER Director
14. Court of Auditors Opinion on the Agency's Final Accounts	Doc 11 for Information	ACER Director
15. AOB  Annual Conference		ACER Director

(\*) Subject to the Commission's inter-service consultation being completed and the Agency notified accordingly